



Sagar Group of Institutions

(SIRT / SIRT S / SIRTE / SIRT-Indore)

ACADEMIC CALENDAR - 2017-18 B.E./ M.C.A ODD SEMESTERS

Ref. SGI/GCA/

Dt. 15.06.2017

S. No.	Particular	Dates			
		VII Sem	V Sem	III Sem	I Sem
1	Duration of semester	July to December 2017			
2	Registration date & commencement of classes	26th July 2017	09th Aug. 2017	9th Aug. 2017	16th Aug. 2017 (tentative)
3	Orientation Program for first year on 16th Aug. 2017 (tentative)				
4	Commencement of Classes of I year from 17th Aug. 2017 (tentative)				
5	Last date for submission of synopsis of Major/Minor Projects	5th Sep. 2017	only CSE/EX 5th Sep. 2017	Not applicable	
	Last date for allotment of major/minor projects	11th Sep. 2017	only CSE/EX 11th Sep. 2017		
6	Dispatch of Short attendance letter to parents	5th Sep. 2017			8th Sep. 2017
7	First faculty feedback from students (Participating students should have attendance greater than 50% attendance strictly)	5th/6th Sep. 2017	5th/6th Sep. 2017	5th/6th Sep. 2017	12th/13th Sep. 2017
8	Dealing with short attendance students (Before I Mid-sem) Dispatch short attendance letter to the parents & Display attendance % of all the students on the department notice board with "attendance make-up Assignment - I" for students below 75% attendance(60% in special case)	7th Sep. 2017	7th Sep. 2017	7th Sep. 2017	14th Sep. 2017
9	Last date for submitting " <u>Attendance Make-Up Assignment - I</u> "	14th Sep. 2017	14th Sep. 2017	14th Sep. 2017	21th Sep. 2017
	Ø Students who have less than 25% attendance are also required to bring their parents to the institute and submit an undertaking duly signed by them				
	Ø Fulfilling the above condition the student will be permitted in Mid Semester - I Exam				
	Ø If failed to do so will be treated as suspended				
10	First Mid Sem Exam (Minimum 02 Units)	25th Sep. To 27th Sep. 2017			
11	Display of first mid semester marks	29th Sep. 2017			
12	Dashara Vacation	30 Sep.-1 Oct. 2017			
13	Diwali Vacation	16 Oct. 2017 to 25 Oct. 2017			
14	Submission of literature survey & planing of Major projects / or complete Minor Project (as applicable)	1st Nov. 2017	N/A	N/A	N/A
15	Second faculty feedback from students (Participating students should have attendance greater than 50% attendance strictly)	7th Nov. 2017	7th Nov. 2017	7th Nov. 2017	14th Nov. 2017
16	Sagar Utsav	9th, 10th, 11th Nov. 2017			
17	End of Teaching and Lab record / Sessionals Submission	25th Nov. 2017			2nd Dec. 2017
18	Second Mid Sem Exams / PUT	28th Nov-2nd Dec. 2017			5th-9th Dec. 2017
19	Display of Second Mid Sem / PUT Marks	5th Dec. 2017			12th Dec. 2017
20	Submission of Exam Forms through RGPV Portal	10th Nov.-21st Nov. 2017			
21	Submission of Exam Forms with Late Fees Rs.500/-	28th Nov-30th Nov. 2017			
22	Practical Viva Voce Exams	1st Dec.-10th Dec. 2017			
23	Submission of Mid Semester & Term Work Marks in the University	8th Dec.2017			
24	Foundation Day	4th Jan.2018			
25	Semester Break	31 Dec. 2017 - 6th Jan. 2018			

Note:

- HODs are expected to seriously follow the Academic Calendar and be very particular on the important deadlines.
- 60% Class Room Attendance is compulsory and in no case includes any Medical/Sports or Special Leaves.
- TGs are required to inform the students as well as their parents about the consequences of less attendance from time to time.
- HoDs are expected to ensure that 1st unit test of VII sem should be on 18th Aug; of III and V sem should be on 30th Aug; and I sem should be on 04th Sep. 2017

cc

- Chairman's office/ Vice Chairman/ Gr. OSD Office
- All Advisors and Group Coordinators for information
- All Directors SGI for information & n/a
- All Dy. Directors SGI for information & n/a
- All Deans SGI for compliance
- All HODs SGI for compliance
- All Registrars & Librarians for information
- Group Convener SGI - website task group to upload on web site.
- All notice boards SGI.
- SGI Academics Master file.

(Dr. Manish Manoria)
Group Coord. (Academics)
Bhopal / Indore

