



Dear SAGE TEAM,

13/12/2023

Subject: Implementation of Recent Announcements

As you are aware, our Honourable CMD Sir, made five important announcements on 10/11 December, outlining various benefits for our valued employees. It is now time to initiate the implementation process for these announcements.

1. Rs. 11,000/- on the Birth of Girl Child:
  - This benefit will be extended to our members who have completed five years of service with the SAGE group. We will be sharing the process for availing this benefit and the necessary formats for approval within the next two days.
2. Rs. 51,000/- Contribution to Marriage of Sage Member's Girl Child:
  - Similar to the above, this contribution is subject to completing five years of service with the SAGE group. Details on how to apply for this contribution and the required approval procedures will be communicated shortly.
3. 50% Scholarship for Sage Members' Girls Studying in Sage International Schools (SUB, SUI):
  - Members whose daughters are studying in Sage International Schools <sup>SUB, SUI</sup> will be eligible for a 50% scholarship. Implementation details and application processes will be shared soon.
4. 50% Discount on Annual Health Check-up for Parents:
  - A significant benefit for our employees, this discount on the annual health check-up for parents will be available once a year. Further instructions on how to avail this discount will be sent shortly.
5. Subsidy at 50% on Health Insurance for Spouse and Parents:
  - This subsidy for health insurance will be applicable to spouses and parents of our employees.

We appreciate your Support and cooperation, to roll out these important initiatives. If you have any immediate questions or concerns, please feel free to reach out to the HR department.

Thank you for your continued dedication to the success of the SAGE group.

Best regards,

**NOTE : All the above announcements are effective from 15<sup>th</sup> of December 2023.**

**CC :** Mr. Manish Choudhary/Mr. Ashish Datta/ Mr. Pushendra Rajpoot/ Mr. Sudhir Diggikar/Mr. Roopesh Gorkhe

Management copy : Ricky Sir,/ Anupam Pandit Sir/Manoj Ayachit Sir/Shivani Madam/Shakshi Madam/ Prashant Jain Sir / **Karan Sir**

HR CC: To, All HR's

For point No. 5, 11.  
Prepare the data by  
Saturday.

#1 implemented - 13/12