YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Sagar Institute Of Research Technology & Excellence Bhopal
• Name of the Head of the institution	Dr. Vikas S. Pagey
• Designation	Director
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9425602465
• Mobile no	9826016159
• Registered e-mail	directorsirte@yahoo.in
• Alternate e-mail	bhavanaayachit75@gmail.com
• Address	AYODHYA BY PASS ROAD
• City/Town	Bhopal
• State/UT	Madhya Pradesh
• Pin Code	462041
2.Institutional status	
• Affiliated /Constituent	Affiliated from RGPV / AICTE Delhi
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**Self-financing**
• Name of the Affiliating University	**Rajiv Gandhi Proudyogiki Vishwavidyalaya**
• Name of the IQAC Coordinator	**Dr. Bhavana Ayachit**
• Phone No.	**9425602465**
• Alternate phone No.	**07553983180**
• Mobile	**9826016159**
• IQAC e-mail address	**bhavanaayachit@rediffmail.com**
• Alternate Email address	**bhavanaayachit@rediffmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	2020-21, 2021-22
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.sirtebhopal.ac.in/assets/pdf/Criteria/Criteria-01/Academic-Calender-2022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.4**	**2022**	**26/04/2022**	**25/04/2027**

6.Date of Establishment of IQAC	**07/02/2019**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	**NA**	**NA**	**NA**	**NA**

8.Whether composition of IQAC as per latest NAAC guidelines	**No**
• Upload latest notification of formation of IQAC	No File Uploaded

9.No. of IQAC meetings held during the year	**04**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1.To overcome the mental and physical stress occurred among the students due to the pandemic and irregular routine, technical activities are planed for the students. 2. for the awareness of NEP-2020 organized various workshops and seminar. 3. Provided exposure and practical knowledge through industrial interaction . 4. Celebration of Aazadi- ka- Mahotsav. 5. Focus on international relation to aware the students for global scenario.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Strengthen academics with practical experiences along with prescribed theory Outcomes	**To adopt different practical knowledge and technologies based on theory, we conduct VAC programmes for students on advance technologies beyond syllabus**

13.Whether the AQAR was placed before statutory body?	**No**
• Name of the statutory body	

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	26/02/2022

15.Multidisciplinary / interdisciplinary

SIRTE has a comprehensive multidisciplinary syllabus prescribed by RGPV with a vision to prepare students with an overall knowledge on related fields along with their core subjects. Along with the core subjects of the respective B Tech courses essential foundation subjects like Physics, Chemistry, Mathematics, English, and Environmental Science are taught in their 1st year semesters. Credit based course is a part of the curriculum. Projects on technical and non technical along with social service are undertaken by students in every semester. As per the present curriculum structure B.Tech. Students take admission in 1st year and in 2nd year as lateral entry and finally complete the course at the end of 4th year.The institute has a research Innovation cell where B.Tech, M.Tech students are involved under the supervision of trained faculties exploring their thoughts and vision first on paper than as model. The Institute organizes interdisciplinary international and national conferences every year providing a platform to share recent ideas and techniques with other scholars of different disciplines.

16.Academic bank of credits (ABC):

To promote the academics in terms of education the Institution has initiated Academic Bank of Credits. This is a preliminary initiative taken by the Institute to fulfill the bigger goal of implementing the Academic bank of credits. Here the students' academic data will be held and academic awards will be stored (i.e. storehouse of academic awards). ABC enables students to register or commence credit transfer, the final outcomes of credit redemption and issuance of certificates will be done by National Academic Depository (NAD).SIRTE had registered with NAD and students have started to register for the same. Hopefully SIRTE will start with this ABC scheme from next session onwards.

17.Skill development:

Professional skills are career competencies and abilities used in the workplace that are beneficial for nearly any job. Professional

skills are a combination of both hard skills (job-specific duties that can be trained) and soft skills (transferable traits like work ethic, communication, and leadership).SIRTE takes care that all students develops hard skills as well as soft skills within the tenure in order to face the corporate world after wards. The Institute organizes various workshops, expert lecture, SAGE talks, on regular basis to encourage professional education. External as well as internal experts guide the students for the same .The soft skill development program is a vital part of every student's curriculum. Besides English as subject we focus on LSWR (Learning, Speaking, and Writing Reading) to enhance student's skill. Institute organizes one International conference every year which provides interactive platform to share knowledge and skills.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

SIRTE College follows the curriculum prescribed by the RGPV University Bhopal which restricts us for different languages and online courses. As far as Indian culture is concerned we celebrate festivals such as Republic Day, Independence Day, Diwali, Holi, Basant Panchmi etc to keep students in touch with their roots

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Education is something where students are expected to know and learn through the prescribed curriculum along with the parameter of understanding. Apart from regular classroom teaching, there are tutorial classes and the tutor guardian system that gives priority to outcome- based education. The Learning Outcomes-based Curriculum is intended to suit the present day needs of the student in terms of securing their path towards future career choices. Students are made aware of the course specific outcomes through orientation programme, induction programme, classroom discussion, expert lectures and practical held in lab classes. Apart from academics university also emphasizes on social issues creating a social touch in students towards society.

20.Distance education/online education:

SIRTE is affiliated to RGPV Bhopal and strictly follows the curriculum prescribed by it. Therefore we have all regular classes running as per schedule. We does not follow distance education or online education.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**310**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**1680**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**636**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**377**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**130**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**130**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**45**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**39648654**
4.3 Total number of computers on campus for academic purposes	**360**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **The Institution aligns its curriculum delivery process with the prescribed curriculum of affiliated universities, Rajiv Gandhi Prodhyogiki Vishwavidhyalaya (B.Tech & M.Tech) and Barkatullah University (M.B.A).**
- **An annual academic calendar is prepared by the Internal Quality Assurance Cell (IQAC) before the commencement of the academic year, ensuring adherence to significant activities such as semester duration, internal assessment tests, and final examinations.**
- **Subject allocation to teachers and preparation of timetables are carried out by respective Head of Department (HODs) and displayed on departmental notice boards.**
- **The college library procures recommended textbooks and subscribes to journals and technical magazines to support instruction delivery.**
- **Faculty members are encouraged to participate in orientation/refresher courses, workshops, conferences, Faculty Development Programs (FDP), and seminars organized by other universities.**
- **Course Delivery Methods:**
- **Lectures are utilized to convey information, theories, and**

equations related to engineering practices.
- Tutorials assist students in developing a deeper understanding of subjects.
- Laboratory experimental work supports theoretical concepts and enhances students' practical skills.
- Assignments are collected within pre-scheduled timelines to cover various subject areas of Management.
- Live projects provide practical knowledge in management subject areas.
- Sagar Institute of Research & Technology Excellence, Bhopal, ensures strict adherence to the academic calendar.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Sagar Institute of Research &Technology Excellence, Bhopal isaffiliated to Rajiv Gandhi ProudyogikiVishwavidyalaya (B. Tech., M. Tech.) and Barkatullah University (M.B.A) , Bhopal.Committees forEffective Implementation of curricular deliveryFor the effective implementation of curriculum delivery, college level / departmentallevelcommitteesareformed. The college level committees prepare broadguidelines and framework to cater the requirements of differentcourses at the departmental level. IQAC committee in conjunctionwith the academic, timetable and workload committees of the collegeand individual departments provides directions andregularly monitorsthe effectiveness of the same, throughout the session. The markingschemes arefinalised for continuous evaluation. The systems havebeen structured to help maintain uniformity, transparency, academicstandards and quality during internal assessment of the students.The curriculum is reviewed and revised from time to time to make itlearner centric and to enhance learning and knowledge. Examinations. All internal examinations like class test, mid-term test, PreUniversity Test are conducted to evaluate students as per the objectives of the curriculum. All internal examinations areconductedaccording to the academic calendar. Efforts aremadeby teachers to improve performance every time record of theattendance, mark lists and progress of thestudents are maintainedand documented by the respective departments for future reference.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

16

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

2525

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- **Curriculum Enrichment and Integration of Crosscutting Issues:**
- **Sagar Institute of Research & Technology Excellence, Bhopal recognizes the importance of curriculum enrichment as a dynamic process to provide meaningful education. Enrichment activities extend students' education beyond their main course of study.**
- **Committees Addressing Student Welfare and Ethical Practices:**
- **The institution has established various committees to address student welfare and ensure ethical practices:**
    - **Women Grievances Committee, comprising female faculty members, actively addresses any issues related to sexual harassment of women students and maintains a disciplined environment.**
- **Promotion of Human Values and Professional Ethics:**
- **The institution conducts programs on human rights awareness, blood donation, cleanliness drives, health awareness, and tree**

plantation to instill a sense of responsibility and social awareness among students.

- Departments actively encourage human values and professional ethics activities through corporate social responsibility (CSR) initiatives and community development task groups.
- Integration of Environmental Awareness and Sustainability:

- Various activities such as seminars, workshops, guest lectures, industry visits, and field excursions sensitize students about environmental and sustainability issues.

- Annual celebrations of Environment Day, Earth Day, and Water Day actively involve students, while periodic workshops and seminars further enhance understanding and awareness of environmental sustainability.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

377

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://www.sirtebhopal.ac.in/assets/pdf/Criteria/Criteria-01/Feedback%20Report.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.sirtebhopal.ac.in/assets/pdf/Criteria/Criteria-01/Feedback%20Report.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

625

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

242

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Assessment of the learning levels of the students: During teaching sessions Slow Learners and Advanced Learners are identified for each semester separately by respective Department HOD for all the semesters. Every subject teacher conducts Class Tests /Unit tests of their subject on syllabus covered till date or on completion of respective unit of 20 marks / 50 minutes to identify slow learners and advanced learners. Based on above parameter a result is prepared for whole class. The student not performing well as per the norms of evaluation in class test/ unit test / interactive teaching identified as Slow Learner and the student securing marks above 85 % and interactive in class is identified as Advanced Learner. Separate lists are prepared for advance as well as slow learners for further monitoring.For slow learners conduction of problem solving sessions /revision sessions are arranged. At the end of semester each faculty prepares report which shows the improvement in performance of slow learner and closes the loop.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1680	130

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Considering student as an important stakeholder of the Institute, various activities are conducted by the Institute during the semester Participative learning through regular classes supported with seminars, debates, brain storming sessions etc Easy access is made available for students to related books providing them in departmental library. Online quiz, group discussions and seminars are conducted on recent topics in various courses on regular basis Separate lectures are arranged for enhancement of soft skills and technical skills. Entire academic campus is with is made available with free Wi-Fi facility to access e-learning material in all courses Assignments on advanced and recent topics in every course are given which helps the students to acquire the self-learning capability. Institute motivates students to participate in various technical events like Smart India Hackathons, vigyanmela etc. In addition for overall development of students, Institute also conducts cultural, technical activities and events. Problem solving learning is encouraged through assignments and seminars.Experimental learning is supported by industrial visit and in-house projects.

- **Participative Learning**

Regular Classes, Different Technical Events Organized at Institute Participation of Students in Different Technical Events

Workshops/Seminar/Augmentation Courses Conducted at Institute

- **Problem Solving Learning**

Assignments Tutorial Sessions Student Seminars Final Year& Pre final year Projects / Industry Sponsored Projects

- **Experimental Learning**

Industrial Visits Internship Project Based Learning

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The emergence of various learning resources has made the process of learning easy for learners. This is possible only because of ICT. Information and Communication Technology (ICT) is the mode of education that uses information and communications technology to support, enhance, and optimize the delivery of information.Worldwide research has shown that ICT can lead to improved student learning and better teaching methods. ICT has influenced the teaching-learning, administration, assessment, and professional development of learners. It is common that, learners rely on the traditional way of teaching, print textbooks to comprehend subject knowledge. But today’s learners are tech-savvy and prefer to use multiple digital devices for learning. This shift in the learning styles of learners proves the relevance of ICT in teaching-learning. Institute has provided ICT tools to enhance the quality of the teaching-learning process. All faculty members are digitally literate and comprehend how to use ICT tools effectively. They are using the following tools:

- **Smart classrooms**
- **Desktop, Laptops, and LCD projectors**
- **Power point presentation**
- **Video Lectures**
- **Handouts in the soft and hard format**
- **Tutorials in soft and hard formats**
- **Webinars on recent topics**
- **Delnet e-material**
- **Online classes: The online learning environments are designed**

totrain students in open problem-solving activity. All the faculty aretaking online classes through, Zoom app, FB Live, YouTube lectures,PPTs etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

59

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

130

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

37

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

658

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institute has appointed a senior and experienced faculty member as Centre Superintendent of Exams (COE). The Examination CoreCommittee also known as examination task group is structured with the Director of the institute as the Senior Superintendent assisted by Centre Superintendent and one faculty members from each department. Staff meetings are conducted periodically to review the internal assessment process Institute notifies assessment process and related documentation on the notice board. This includes distribution of result of internal exam and schedule of internal examination and university examination. The Institute conducts the internal examination as part of evaluation of student continuously. For all years' students two mid semester examination are conducted in the similar manner as per the university norms. Once the examinations are conducted, the answer sheets of students are evaluated by faculty members. The results are displayed on the notice board after the evaluation of answer sheet and also

conveyedto the parents. The academic calendar issued by the institution the dates on which the internal assessment exams (mid exams) are to be conducted. Project coordinator and guide review the projects periodically and assessment is done based on the presentation and demonstration of the project. Performance of students is assessed continuously during practical slots for regular completion and understanding.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.sirtebhopal.ac.in/assets/pdf/Criteria/Criteria-02/Mid%20Sem%20Time%20Table%202022-23.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A Centralized exam cell system is followed. The head of the examination cell is Director of the institute. An examination committee, comprising Dy. Director, Dean and HOD of all the departments, Exam superintendent and assistant Examination superintendent is constituted to handle the issues regarding evaluation process. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals examinations. Seating plan and table marking is followed even for internal exams and it is displayed on the notice board along with the internal exam time table. After evaluation of internal exam answer scripts, the scripts are given to students to have an idea of their performance in the exam. Students and faculty members are made aware of the transparency to be maintained in the system of assessment. Review on the question papers are made by faculties to find out the percentage of toughness in the questionpaper and the feedback is given to the department Head. University decision or information after resolving the grievances is intimated immediately to the concerned departments, once it is obtained through the Director. It is also conveyed to the students through class coordinators and concerned subject faculties. After preparing the Result it is shown to the students and also displayed on notice board, if any grievances are there it can be resolved immediately with the help of two-stage grievance redressal mechanism.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- **Vision: To motivate and mould students into world class professionals who will excel in their fields and effectively meet challenges of the dynamic global scenario.**
- **Mission: Working towards being the best by incorporating theprinciples of total quality management (TQM) and excellence. Adopting IT based knowledge management to meet global challenges.**

The Vision and Mission Statements of the Institute, Program Outcomes and course outcome are Published in: Website of Institution (http://www.sirtebhopal.ac.in) PO’s and CO’s are communicated to faculty members by HODs. The Program Outcomes and course outcome finalized by the IQAC team and reviewed after stipulated time period to see if any modifications are needed as the scheme of the University is also modified from time to time. Institute organize orientation program for the first year students in which program outcome and courses outcome are explained and All departments organize Induction program for the senior semesters students in which program outcome and courses outcome are explained. The Program outcomes are measurable and expressed clearly the knowledge, Problem analysis ,Design/development of solutions. The Program Outcomes are displayed on the website and efforts are made to attain all the POs to the maximum extent with University syllabus and additional activities. Program outcome and course outcome will help the students to have aninsight about the expectations of the course. The Program outcomes are clearly reflected in our vision and mission statement of the institute.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Direct Assessment method for Attainment of COs: The college follows the direct method of assessment for measuring course outcomes and program outcomes that eventually upgrade the education quality of the institute. In the Outcome Based Education (OBE), assessment is done through one or more than one processes, carried out by the institution, that identify, collect, and prepare data to evaluate the achievement of course outcomes (COs). Direct Assessment Method shows the students knowledge and skills from their performance in the internal evaluation such as mid semester tests, assignments, practical examination and university theory examination. At the end of the semester direct assessment of CO is computed combining the student performance on internal as well as university examination. Students finally get grades from university results. Threshold value for UG course is 35% and for PG course in M. Tech it is 40% and in MBA it is 50%. The Direct Assessment is based on threshold value and gives following results: For Internal Assessment & University (External) Assessment If students scoring marks more than threshold value in internal assessment tools are

- **50% to 59% then CO attainment level will be 1**
- **60% to 74% then CO attainment level will be 2**
- **75% and more then CO attainment level will be 3**

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

377

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.sirtebhopal.ac.in/assets/pdf/Criteria/Criteria-02/Number%20of%20outgoing%20final%20year%20students%202022-23.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/spreadsheets/d/1fGnz8Vr1mp-vN_kEZsA3JLmHmcVXqDRH/edit?usp=sharing&ouid=117860082642619183030&rtpof=true&sd=true

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

391000

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

10

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Foundation has established an ecosystem for innovations that includes the Entrepreneurship Development Cell (EDC)and other initiatives to create successful engineering graduates and transfer knowledge such as the Intellectual Property Rights Cell. EDC motivates students and guides them to create new businesses.

The faculties of the department always motivate, encourage and direct the students to participate in various joint technical competitions between governmental and non-governmental bodies which are held in various locations in India and overseas regions. With this, each of the pillars of our technical institutions, that is, the student colleges and mentors, are involved in research and innovation activities, and contribute in the best way as responsible social members in the way by providing solutions to the social problem raised by the various departments in the form of problem

statements. Complementing the "DRISHTI" project, which is a computer vision for the visually impaired, which is entirely dependent on providing our services to the visually impaired community. This team, called "Arsenal" from the Department of Computer Science and Engineering, represents their work in the competition "Engineering Project Consulting India" held in Pune each year by students from the CSE department.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

12

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

28

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

16

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institute conducted different activities under SAC (student activity center) and under Corporate social responsibility (CSR) cell.The institute continually encourages engineering students to actively

participate in a series of mentoring activities to increase social awareness, social, and technical issues. Engineers are the backbone of the country. They must know the strength and the weakness of our society. Outreach activities organized by the Foundation such as, Blood Donation Camp, Old age home, Nitya Seva, Eye Camp, Health awareness camp, Food and clothing distribution in slum areas under Corporate Social Responsibility.

Student Activity Centre (SAC)

The Institute focuses on preparing students not only through academics, but by encouraging them to participate in cocurricular and extracurricular activities. To honor this, we started the Student Activity Center (SAC) in 2015. SAC does not have any of the clubs under its banner for multi-faceted activities. The various activities of these clubs help to develop good personality and leadership skills in students. While academics is the foundation of the institute, the number of SAC (Student Activity Center) clubs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

6

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

9

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

11

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The vision is ‘To motivate and mould students into world class professionals who will excel in their fields and effectively meet challenges of the dynamic global scenario’. The college is situated in spread of over 5 acre campus comprising of buildings with high standard, classrooms with proper ventilation, well equipped laboratories, auditorium, smart classrooms, spacious library and is permanently affiliated to state technical university named Rajiv Gandhi Proudyogiki Vishwavidyalaya. The college is conducting 4 UG and 4 PG program.

Our classrooms and laboratories are designed strictly as per the AICTE guidelines to cater the academic needs of the students. The number of class rooms and labs are also in accordance with the AICTE

norms. The laboratories are equipped with state-of-the-art equipment and are more than sufficient to conduct the experiments as per the RGPV curriculum.

The laboratories are equipped with state-of-the-art equipment and are more than sufficient to conduct the experiments as per the RGPV curriculum. The programming laboratories are equipped with latest and licensed software's as per the RGPV guidelines.

The institute has a spacious library which provides a peaceful and positive ambiance to students for concentrated studies. The library has been fully automated and has collection of 21294 volumes 2507 titles.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sirtebhopal.ac.in/assets/pdf/Criteria/Criteria-04/4.1.1%20Institutional%20Area.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

A healthy mind resides in a healthy body. The institution motivates students to actively participate in sports and extra-curricular activities. This ensures all round personality development of the students.

SPORTS FACILITIES

The institute has adequate sports facilities for outdoor and indoor games. The outdoor games include Badminton, Kho-Kho, Tug of war, Gully Cricket and Volleyball. The games such as Table Tennis, Chess, Carrom, Lan gaming, Yoga centre and Gym are the indoor facilities for sports in the institute.Students are trained and encouraged to participate in various level of competition including Intra Institute events, Inter-University events. Institute organizes inter institute events in every semester to encourage students to participate and develop sportsmanship spirit.

CULTURAL ACTIVITIES

Institute believes that for all-round personality development of

students, cultural events play a significant role.The institute conducts a grand cultural fest entitled Sagar Utsav with energetic involvement of students. In this function various programs for bringing participants with diverse talents and interests from all branches of institution take part. Technosaga is the technical event of the institute which is organized to showcase and improve the technical skills of students. Model making, Truss Bridge, paper presentation, best out of waste, technical rangoli, technical Quiz, lan games etc. are the main events in Technosaga. SACis developed for promoting the cultural, sports, technical and various other activities among students. Numerous activity clubs nourish under the students activity centre. A large number of activities are conducted every semester as per the schedule.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.sirtebhopal.ac.in/assets/pdf/Criteria/Criteria-04/4.1.1%20Institutional%20Area.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institute library follows set norms of the component authorities. The library of the institute has special designated areas with library area of 400 sq. m. In total, the library consists of 18,946 books of UG, PG, Engineering and science stream and a total of 2366 books of management system. A dedicated staff helps the students find the necessary titles. The books are indexed, categorized according to programs and subjects and arranged alphabetically. The software contains details about the author's name, title and publishing house.

Library also has recorded videos of NPTEL courses which will be useful for teacher training and through them improve the quality of students. For this purpose 5 systems are provided with 50 mbpsbandwidth. Database like DELNET is actively used in library which is having 14738 E- journals and 116440 E- books of different streams.

The library follows the book bank scheme. With this, the students are able to take 5 books for the entire semester. It will help them to study. All books are bar coded and a reference ID is given. The issues and returns are also digitized. Two books are issued for 15 days on rotation.

The details of the ILMS software installed in the institute library are tabulated below.

Name of ILMS software

Open Biblio

Nature of automation - Fully

Version - 0.6.1

Year of automation - 2008

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.sirtebhopal.ac.in/assets/pdf/Criteria/Criteria-04/4.2.1%20Library%20Management%20System.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.40762

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The emergence of various learning resources has made the process of learning easy for learners. This is possible only because of IT. Information Technology (IT) is the mode of education that uses information technology to support, enhance, and optimize the delivery of information. Worldwide research has shown that IT can lead to improved student learning and better teaching methods. IT has influenced the teaching-learning, administration, assessment, and professional development of learners. It is common that, learners rely on the traditional way of teaching, print textbooks to comprehend subject knowledge. But today's learners are tech-savvy and prefer to use multiple digital devices for learning. This shift in the learning styles of learners proves the relevance of IT in teaching-learning. Institute has provided IT tools to enhance the quality of the teaching-learning process. IT facilities to students so that they can utilize resources to reach greater heights. The institute provides computing and networking services for eachdepartment, library and office. The use of multimedia teaching aids like LCD projectors, classrooms with internet-enabled computer/laptops/tablet systems are usually in use in the classroom.

The online learning environments are designed to train students in open problem-solving activity. All the faculty are taking online classes through:

Zoom

FB Live

Google Classrooms

Youtube lectures

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.sirtebhopal.ac.in/online-classes-rooms

4.3.2 - Number of Computers

360

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

11.10714

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

LABORATORY

The laboratories are furnished regularly to create a pleasing ambience for students and faculties. Regular cleaning of the equipment is done by the support staff in the presence of lab technicians. Lab inspection is always conducted before the commencement of the academic year. Regular check on the hardware and software condition of the machine is undertaken.

SPORTS

Students are permitted to play and practice only during the sports/free periods. Students are also permitted to utilize the sports facilities like gym, yoga, gully cricket, volleyball, Kabaddi, tug of war etc. in evening hours.

LIBRARY

Three books are issued for whole semester on the basis of account created in library. Book is to be returned on or before the due as per the record. If the due falls on a holidaythe next working day shall be the due date. Books and reference section are for reading only. If the books are lost, then the borrower replaces the books of the same edition on latest edition or because of the book after getting permission from the director.

INFRASTRUCTURE MAINTENANCE PROCEDURE

Periodically all the buildings inspected and repair are carried out as per the maintenance budget. Walls cracks and roof cracks are identified and filling is done by suitable material. Proper maintains of road is done regularly, as and when required. The lawns, plants and trees are well maintained with the campus by the

skilled gardeners of institute.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.sirtebhopal.ac.in/computer-science-engineering

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

724

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

5

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

957

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

957

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

146

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

30

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co curricular and extracurricular activities through various clubs under Students Activity Clubs (SAC) .At present total 7 clubs are functional under SAC. They are as named as Kalpana, Manchan, Chalchitra, Tarang, Utkarsh, Arjun & Shikhar. College administration provides students a platform to engage themselves in academic and administrative activities apart from these clubs. The administration allows students to acquire skills in leadership, negotiation, management etc for overall development. SAC clubs provide opportunities for the students to participate and organize various cultural, sports and awareness programs. These programs enhance their leadership and communication skills. Students further participate in curricular, co-curricular and extracurricular activities to augment their personality. Other duties of SAC students are to maintain discipline in the campus, assisting and organizing all extracurricular activities and the annual function Sagar Utsav & Technosaga of the college. Various student committees are also active on the campus to be in support of the above clubs. Students actively participate and help in organizing events connected with Independence Day, Republic Day etc. Students involve themselves in NSS & NCC activities resulting in nurturing leadership skills and in turn becoming a self-assured individual. Two of our NCC students have been selected national air wing making us proud on their achievements.150 students has been registered with Red Cross society engaging themselves in various activities to help the needy in our society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

452

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Sagar Institute of Research and Technology-Excellence, Bhopal, was established in 2008. The first batch was passed out in 2012. An informal Alumni Association of Sagar Institute of Research and Technology-Excellence, was formed in 2016. The students formed the association with a view to maintain their warm bond with their campus.

The Objectives of the Association:

- **To provide a forum to establish a link between the alumni, staff and students of the institute.**
- **To enable the alumni to participate in activities that would contribute to the general development of the institute and the society.**

- To help the alumni with their technical and relocation problems.
- To try to find employment opportunities to students and fellow alumni members in need.
- To institute prizes and scholarships, and render financial aid to needy and deserving students of the institute.
- To contribute towards the welfare of the alumni.
- To keep the alumni abreast of scientific and technological developments of national and global importance.
- To give scholarships to meritorious students.
- To arrange seminars and debates for technical guidance to students for knowledge and career advancement.
- To invest and deal with the funds of the association.
- To promote entrepreneurship & innovation among the students.
- To help institute for effective liaison to industry.

File Description	Documents
Paste link for additional information	https://www.sirtebhopal.ac.in/assets/pdf/Criteria/Criteria-05/5.4.1%20Alumni%20Association%20details.pdf
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of the institute aim to provide technical and professional education to students by adopting a total quality and knowledge management.

Vision: To motivate and mold students into world-class professionals who will excel in their fields and effectively meet the challenges of the dynamic global scenario.

Mission: Working towards being the best by incorporating the principles of Total Quality Management (TQM) and excellence. Adopting IT based knowledge management to meet global challenges.

Mission Objective:

To achieve Academic Excellence in Technical Education by incorporating the Principles of Total Quality Management (TQM). To provide educational programs for acquisition of knowledge and skills necessary to achieve career advancement. To encourage the development of positive attitudes and entrepreneurial abilities to meet global challenges

The Institute is committed to providing technical and professional knowledge, and to working with others to bring this knowledge to meet the great challenges of the dynamic global scenario. SIRTE is also dedicated to providing its students with an education that combines rigorous academic study and the excitement of discovery with the support and intellectual stimulation of a diverse campus community.

SIRTE Seeks to develop in each member of its community the ability and passion to work wisely, creatively, and effectively for the betterment of humankind.

File Description	Documents
Paste link for additional information	https://www.sirtebhopal.ac.in/vision-mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Sagar Institute of Research and Technology - Excellence totally believes in decentralization and participative management in every aspect of institute functioning. Institute has a culture of recognizing each and every staff members and their opinions. The decentralization and anticipative management is practiced in entire academic and administrative affair of the institute. Persons at different level implement the decisions. The college has an organization structure that includes Board of Governors, Director, Deputy Director, Deans, Heads of Department, Officer In charge of examination, faculty members, office superintendent, librarian, andnon teaching staff and other various committees.

The Board of Governors is responsible for strategic planning of the institute, ensuring institute performance and managing risk and accountability. It includes the Chairman, Advisers, Director and Deputy Director. The Director takes the decision in the interest of college. All the decisions are taken in the meeting of the top level and senior faculty members and the task is distributed to appropriate level. The Director heads the academic and administrative activities of the Institute. He forms various committees and appoints faculty members. Majority of the academic activities are being handled by faculties in the department guided by head of department. The head of department monitors the department activities, conducts periodic meetings of all respective faculty members actively involved in handling academic activities in the department. Head of the department take suggestions from the faculties for betterment of the academics and administration and forward the same to the college administration.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The society provides clear vision and mission to the institution. The functions of the institution and its academic and non-academic activities are governed by the society and the governing body with transparency. Prospective plans were made based on the vision and the mission and by for seeing the need of the institution. Guidelines with specific plans for implementation by aligning the academic and nonacademic aspects improve the overall quality of academics and administration.

The college has the following perspective plans: 1. Enriching the quality of Teaching – Learning 2. Engaging in culture program - SagarUtsav 3. Establishing a research and development (R&D) cell 4. CSR social activities

One of the strategic plans initiated by the IQAC of the institution is to provide personality development for the students. The Training & placement cell runs the PersonalityDevelopment Program (PDP) for the students. The PDP is being conducted for all the students; from the 2nd year to 4th year. Every semester, professional trainers

visit our campus to train students of all the departments, semester wise. Students are divided into batches and all the batches are trained in various personality development programs like teamwork, communication skills, vocabulary and attitude beside technical knowledge.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College has organizational structure:

Society:

Sagar Institute of Research and Technology - Excellence is established by Shri Agrawal Health and Education Society with an aim of providing quality higher education at par with international standards. The members of the society comprise of experienced persons from the field of engineering, education, business etc.

Board of Students (CR system):

During the first week of the every academic year two studentrepresentatives will be selected on the basis of results of lastsemester. The selected candidate will represent the class in the Board of students for that academic year. Administrator maintains the HR policies of the college. Maintains the Faculty Member leave records like casual leave, vacation and duty leaves.

Grievance Redressal Cell:

he Grievance Redressal Cell attempts to address genuine problems and complaints of students regardless of the nature of the problem. Students can use this platform to address academic and non-academic problems. Suggestion Boxes are provided in the campus and grievance records are placed at library and hostels. All complaints are scrutinized by the grievance redressal cell.

Internal Quality Assurance Cell (IQAC): IQAC has been established in the college, which meets regularly to assess the quality deliverance of education in the institute to ensure it will achieve the course and program outcomes. The Internal Quality Assurance Cell (IQAC) has been constituted with 15 members including Director as a head of cell and representatives from management, alumni, industries, staff and students.

File Description	Documents
Paste link for additional information	https://www.sirtebhopal.ac.in/assets/pdf/Criteria/Criteria-06/HR%20Policy.pdf
Link to Organogram of the institution webpage	https://www.sirtebhopal.ac.in/assets/pdf/Criteria/Criteria-06/POLICY%20COPY%20AH%202023-24%20AS%20ON%2027.09.2024.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Well being of the staff is important for effective functioning of the Institute. The institution has effective welfare measures for teaching and non- teaching staff.

1. Medical Insurance Policy: Medical insurance policy has been

provided for all employees of the institute by management. The institute has a mandatory insurance policy for every members and it is renew every year for all employee.

2. Employee’s Provident fund:Employee’s Provident Fund (EPF) only for staff. The institution has the mandatory/voluntary provision of EPF and contributes the eligible amount to the respective EPF account.

3. Accommodation Facility:Accommodation Facilityfor Faculty/staff In order to facilitate recruitment of quality personnel from any corner of the country, family andsingle: type 'Staff quarters' Faculty is available in SGI main campus and some of its unit offices. The outstation staff members can apply for this facility subject to availability. The monthly rent Charge for family quarter and single type quarters will be as applicable from time to time.

4. Fee Concession Fess:Concessions are given to the wards of the faculty and staff members for the B.Tech./M.Tech Degree course, SIS school and university of SGI. Fee concessions are granted to concern based on the applicant meeting the criteria and being benefit to the applicant in agreement.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

12

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

7

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

An effective performance management system plays an important role in managing the institution in an efficient manner. A good performance management system works towards the improvement of the overall institutional performance of teaching and non-teaching staff for ensuring the achievements of the overall institutional mission and vision. According to that, the Institute is following the Performance Based Appraisal System. In this system, the performances are classified into three major categories. 1.Key category – main work profile assigned for entire year (Teaching KPIs) 2.Sub Category – supporting work profile assigned for entire year 3.Second Sub Category - supporting work profile assigned for specific time period less than year

Further, at the end of each semester, feedback forms are issued to the students for each of the courses attended by them. The feedback forms in the form of different information about the faculty like Explanation of the topic, Communication of faculty, Quality of Assignments & Tutorials, Interaction with Students and Approach, Punctuality & Regularity, Understanding & Command over Subject and Sincerity of faculty. A team consisting of the Head of the Department and Senior Professor in the Department goes through the feedback forms collected from the students and suggest suitable measures to improve the teaching-learning process.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has our internal audit team who conduct theinternal audit regularly. In addition to that theinstitution appointed an external agency to conduct the audit toverify and certify the entire recurring and non-recurring and theCapital Expenditure of the institute each year. Qualified staffmembers from our finance department have been appointed as internalauditors and they do a thorough check on each payment and voucheron a half-yearly basis. Likewise, external auditors do a thorough check on payment and

vouchers every year. So far there havebeen no major objections from any of the audit teams. Minor errorspointed out by the audit team were corrected immediately.Precautionary steps are taken to avoid such mistakes in the future. Theinstitute regularly follows internal and external financial auditsystems.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

In the beginning of every financial year Governing body along with the academic members prepare the budget for the year. College budget include all the recurring and non-recurring expenses, which include planned and unplanned expenses. Utilization of the fund is as given below:

- **For Administrative and Operation cost**
- **For College Running and Maintenance**
- **For Counseling Expenses**
- **For Lab Expenses**
- **For Seminar Allied Activities**
- **For Staff Remuneration Expenses**
- **For Students Welfare Expenses**
- **For Transportation Expenses**

- **For University Expense The institute has a well-defined financial policy to ensureeffective and optimal utilization of funds for academic,administrative, and infrastructure development purpose which in turnultimately realizes the institute’s vision and mission.For every academic year, the budget is prepared well in advanceafter taking into consideration the requirement of every Department.Each Department prepares its budget based on itsrequirements such as equipment, software, computers, printers, etc.for student and faculty activities, research and development in thedepartments, as well as consumables required for the next academicsession. For an unplanned purchase or any other activity, theinstitute makes a provision for advance additional funds. Thedirector and the Head of Departments discuss the requirements and decide the priorities while allotting financial resources forvarious purposes and also ensure optimum use of available financialresources.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Best practices-I: Students' personality development programme To make students industry-ready is the need of the hour. Apart from technical education other skills should also be imparted to the students. Academic environment coupled with overall personality development leads to placements, higher studies and entrepreneurship. The training and placement cell conducts a personality development programme which includes Soft Skill training, classes for reasoning & aptitude and competitive exams, and Campus drives. The cell also schedules the classes for communication skills, aptitude, reasoning, mock Interviews and GKevery week as per the table for enhancing analytical skills and general awareness of students. The institute also invites persons from different industries to conduct lectures/training programmes

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution formed an IQAC cell and it assesses the teaching andlearning process in the institute and recommends the steps to be taken for improvements. The institute has a well-developed periodicreview mechanism for teaching-learning processes and learning outcomesthrough IQAC. Teaching activities including academic plans, subjectallocation, technical events, etc. are planned and critically reviewed by the IQAC. The course outcomes are analyzed periodicallyand discussed with concerned faculties for implementation of the necessary strategy. Evaluation of teaching and learning

- **Reviews of teaching and learning process**
- **The IQAC reviews teaching and learning processes through various**

methods. Some of the methods are as follows: Lesson plan: Each faculty has to prepare a lesson plan as per the syllabus. Lecture delivery of the entire semester is planned topic-wise on a per-lecture basis in the lesson plan. Course File: The IQAC had developed a course file format which is tobe strictly followed by the faculties. A course file contains the vision and mission of the institute and department, course outcomes,program-specific outcomes, lesson plan, course completion unit plan, assignments, previous year exam papers, courses beyond the syllabus, lecture notes, PPT handouts, etcClass Observation System: In the Institution, class observation is done daily by the HOD, Dean, Deputy Director, and Director.Student Participation: The SWOT analysis of every student encourages the students to undertake self-motivated improvement activities with the the goal of continuous improvement in their performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://drive.google.com/drive/folders/1zWvnsti8gMLYWvT1bc75u7ic7EPQ6leZ?usp=sharing
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures initiated by the Institution for the promotion of gender equity during the year Gender equity means respecting all people without discrimination, regardless of their gender. It also means addressing gender inequalities that limit a person’s ability to access opportunities to achieve better health, education and economic opportunity based on their gender. SIRTE focuses a lot on gender equity; it never differentiates people on any social and financial discrimination. Here we focus only on quality work and positive results. The institution has constituted the following committees as per norms laid by University/UGC/AICTE: Women’s

Grievance cell, Anti-Ragging committee, Students' Disciplinary Committee, Mentoring students through 'Tutor Guardian' TG system that cares for the well-being of students in the institution in terms of their academic, emotional, social and cognitive development.SIRTE also ensures social security through Anti-Ragging Committee, Grievance Redressal Committee and Internal Complaints Committee. Suggestion boxes are also placed and grievances, if any, are addressed. SIRTE ensures that there are absolutely no instancesof ragging in the campus. The institute maintains a policy of valuing faculty members equally, regardless of gender. Based ontheir aptitude for serving asdepartment heads, conveners of variouscommittees, and effectively carrying out their tasks, women faculty members are recommended. International Women's Day, Mother's Day is celebrated by the management to appreciate the status and dignity of women. In the numerous activities, female staff members and students displayed their abilities, and they were recognized with awards.

File Description	Documents
Annual gender sensitization action plan	https://www.sirtebhopal.ac.in/assets/pdf/Criteria/Criteria-07/7.1.1%20Annual%20Gender%20Sensitization%20Action%20Plan%20-%202021.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.sirtebhopal.ac.in/assets/pdf/Criteria/Criteria-07/7.1.1%20Photos.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

WASTE MANAGEMENT POLICY Educational institutions represent environmental degradation sources with a small direct influence on its quality. Waste Management is one of the challenges that educational institutions have to face in accomplishing the sustainability goals. Waste management or waste disposal is the activities and actions required to manage waste from its commencement to its final disposal. This includes Solid waste management, Liquid waste management & E-waste management, together with monitoring and regulation of the waste management process. The educational institutions represent the main components of sustainability promotion in our society.

Features in the Campus:

1. **Septic Tank**
2. **Compost pit**
3. **Plastic free campus**
4. **Waste Segregation using Colour Bins (Blue & green)**
5. **Student Projects on Waste management**

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage	**B. Any 3 of the above**

including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution organizes cultural activities like Sagar Utsav,Techno Saga, Saraswati Puja, Holi Milan, Ganesh Puja, Durga Puja, Diwali Milan & Vishwakarma Puja etc. for inculcation of cultural values and our ethos in staff members and students. Students take enthusiastic participation in all these festivals and sink their ethnic, religious, secretarial, caste, state and other identities. These festivals are celebrated with lot of enthusiasm and fervor. The faculties of different faith take part in Holi and Diwali and enjoy Eid.

TECHNO SAGA The event TECHNO SAGA was first introduced in SIRTE with the sole purpose of eradicating the age – old myth of stage–fear! Along with various other benefits such as communication skills, bodyLanguage, and general knowledge, thereby focusing over all individual growth, this event has acclaimed an appreciable nod from the whole of the MP region and even at global level.

SAGAR UTSAV Sagar Institute of Research and Technology Excellence, Ayodhya Nagar organizes its signature festival event 'Sagar Utsav'- Amega Carnival for students to spend time together for fun and entertainment. In 'Sagar Utsav'students across the city witness and

participate in the Mega Carnival.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In India includes individuals with different backgrounds viz., cultural, social, economic, linguistic, and ethnic diversities governed and guided by the Constitution irrespective of caste, religion, race sex. Sager Institute Research & Technology-Excellence sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen. To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning environment. These elements are inculcated in the value system of the college community.

The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducted awareness programs on the ban on plastics, cleanliness, Swatch Bharat, etc. Institution provides Sensitization of students and employees of the Institution to the Constitutional obligations: values, rights, duties and responsibilities of Citizens. Different activities are organized inside the college to promote constitutional obligations among students and staff every year. Below is the list of activities which show the efforts of college in providing constitutional obligations.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.sirtebhopal.ac.in/assets/pdf/Criteria/Criteria-07/7.1.9%20List%20of%20Activities.pdf
Any other relevant information	https://www.sirtebhopal.ac.in/assets/pdf/Criteria/Criteria-07/7.1.9%20Report.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution Organize many National Festivals and Anniversary of great Indian Personalities with enthusiasm. Our students are on a mission towards better India by breaking the boundaries of religion and caste. Thoughts of great Indian personalities sowed into the young minds through the exhibitions and programs conducted on these days. The institution practices pluralist approach towards all religion functions and encourages the students and faculty to showcase the same. Every year our institute organizes the national festival and anniversaryy of the great Indian personalities. Staff

and students get to know the importance of national integrity in the country in general and their role in it in particular.

Staff member and student take enthusiastic participation in all these festivals and sink their ethnic, religious, caste, state and other identities. These festivals are celebrated with lot of enthusiasm and fervor. The faculties of different faith take part in Holi and Diwali and enjoy Eid.

The anniversary of national heroes like Mahatma Gandhi, Dr. Radha krishnan etc. are celebrated as a token of respect toward their contribution to nation on.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice- 1 Title of the Practice: Tutor Guardian System

Objectives of the Practice: To acclimatize the new students to the campus life in SIRTE & Helping students overcome home sickness. To motivate the students for successfully getting Professional degree To motivate the students for participation in Extra Curricular (at least one- per semester) To solve all types of problems (academic or non-academic) faced by the students To develop students in technologies by means of research/ development. Our objective is to inculcate social and moral responsibility through work ethics. To develop good communication, aptitude and leadership skills.

Best Practice 2

Title of the Practice:Empowering Communities: Practices Implemented by SIRT Excellence in Collaboration with True Sage Foundation

Objectives of the Practice:The objective of implementing various initiatives in collaboration with True Sage Foundation at SIRT

Excellence is to contribute to the holistic development of communities, particularly in rural areas, by focusing on education, environmental sustainability, social welfare, and health awareness. Through targeted efforts in education, environmental sustainability, social welfare, and health awareness, our goal is to uplift these communities holistically. By addressing these key areas, we strive to empower individuals, promote sustainable practices, and foster a healthier and more resilient society. Together, we aim to create lasting positive impacts that enrich the lives of individuals and contribute to the sustainable development of communities, ensuring a brighter future for all.

File Description	Documents
Best practices in the Institutional website	https://www.sirtebhopal.ac.in/assets/pdf/Criteria/Criteria-07/7.2.1%20Report.pdf
Any other relevant information	https://www.sirtebhopal.ac.in/assets/pdf/Criteria/Criteria-07/Student%20Detail%20Best%20Practices%207.2.1.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

7.3 Title: Cultivating Excellence: A Journey through SIRTE's Vibrant Student Activity Clubs

Introduction: At SIRT Excellence, the institution's commitment to holistic development extends beyond the classroom, evident through its robust network of Student Activity Clubs (SAC). These clubs serve as dynamic platforms for students to explore their interests, develop skills, and foster a sense of camaraderie. With a diverse range of clubs spanning academic, artistic, and recreational domains, SIRTE ensures that every student has ample opportunities for personal growth and enrichment.

1. **Academic Booster Club (Utkarsh Club)**
2. **Photography Club (Chalchitra Club)**
3. **Personality Development Club (Arjun Club)**
4. **Dance & Dramatics Club (Manchan Club)**
5. **Sports Club (Shikhar Club)**
6. **Music Club (Tarang Club)**
7. **Art & Craft Club (Kalpana Club)**

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

SIRTE takes pride in the fact that apart from preparing a sound academic foundation of the student community; the college constantly works upon to develop them as better citizens of the country. In this regard, the institute, apart from imparting professional legal education, inculcates a feeling of oneness among the student community through various practices and programs. Various faculties have always been in the practice of organizing activities that not only initiate but also motivate the students to adopt various practices that promote the "Unity in Diversity" of our motherland. SIRTE has lush green campus full of greenery and natural beauty. All efforts have been made to make the campus environment friendly and self sustainable in character. The campus has an exclusive place as amphitheatre where the students perform various socio-cultural activities and thus it promotes learning from the environment. SIRTE is a perfect destination to enjoy the panorama of theatre with beautiful breeze from all around. The open amphitheatre facilitates the enjoyment of the activities in open and natural environment.